

MUSIC THERAPY ASSOCIATION
OF SOUTH CAROLINA, INC.
CONSTITUTION AND BY-LAWS
Spring 2012: 1 minor amendment proposed

CONSTITUTION

ARTICLE I-NAME

The name of the organization shall be Music Therapy Association of South Carolina, Inc., hereafter referred to as MTASC.

ARTICLE II-PURPOSE

The purpose of MTASC shall be the advancement of the purposes and objectives of the American Music Therapy Association (AMTA), and the Southeastern Region (SER-AMTA), as stated in their constitutions. Its specific purpose is the advancement of Music Therapy as a professional discipline in the state of South Carolina.

ARTICLE III-MEMBERSHIP

Section 1. MTASC membership shall be composed of three categories: Active, Associate, and Student.

Section 2. Membership privileges, annual dues and regulations shall be specified in the By-laws.

ARTICLE IV-OFFICERS

Section 1. MTASC officers shall be elective and appointive. The authority and duty of each officer shall be as specified in the By-laws.

Section 2. MTASC elective officers shall be President, President-Elect, Secretary, and Treasurer. Their election and terms of office shall be as specified in the By-laws.

Section 3. No elective officer shall hold the same office for more than one term in succession, with the exception of the Treasurer.

Section 4. The MTASC Parliamentarian shall be an appointive officer. The method of appointment and terms of office shall be as specified in the By-laws.

ARTICLE V-BOARD OF DIRECTORS

Section 1. The Board of Directors shall consist of the President, the President-Elect, the Secretary, Treasurer, and the Immediate Past President.

Section 2. The Board of Directors shall speak on behalf of and represent the membership in matters pertaining to the profession and objectives as stated by this Constitution.

Section 3. The Board of Directors shall have the power to transact the general business of MTASC, shall be responsible for the control of its funds, and shall be empowered to appoint assistants to any officer of MTASC and approve committees appointed by the President.

Section 4. Any vacancy existing on the Board of Directors at the time of the fall meeting shall be filled by the election of the voting members present. Any vacancy occurring at another time of year may be filled by Presidential appointment with Board of Directors approval to complete the prescribed term of service.

ARTICLE VI-COMMITTEES

Special committees may be appointed by the President with Board of Directors approval. These committees shall perform the duties authorized by the Board of Directors as specified in the By-laws.

ARTICLE VII-MEETINGS

Section 1. MTASC shall meet in the fall and spring of each year at a time and place determined by the Board of Directors.

Section 2. Additional meetings shall be called at the option of the Board of Directors.

ARTICLE VIII-QUORUM

Section 1. Three (3) members of the Board of Directors shall constitute a quorum for a Board of Directors meeting.

Section 2. A quorum of the Board of Directors plus 1/10 of the voting members shall constitute a quorum for any business meeting. The lack of a quorum at a non-business meeting shall at no time prevent those present from proceeding with the program of the day.

ARTICLE IX-AMENDMENTS

Section 1. This constitution may be amended by a two-thirds vote of the voting members present at any business meeting, provided there is a quorum.

Section 2. By-laws may be adopted, amended or repealed by a two-thirds vote of the voting members present at any business meeting provided there is a quorum.

MUSIC THERAPY ASSOCIATION OF SOUTH CAROLINA, INC. BY-LAWS

ARTICLE I-MEMBERSHIP

Section 1. Active membership shall be open to all persons who hold any type of membership, other than Associate, or Student membership in AMTA and SER-AMTA. Active membership

shall provide the privileges of participation in MTASC activities, the right to vote and hold office, and receive mailings from MTASC.

Section 2. Associate membership shall be open to all persons who support the advancement of Music Therapy in South Carolina. Associate membership shall provide the privileges of participation in MTASC activities, receive MTASC mailings, but not the right to vote or hold office.

Section 3. Student memberships shall be open to all persons enrolled in an approved Music Therapy curricula in universities and colleges or approved clinical training programs. Membership in AMTA and SER-AMTA is encouraged for all Student members of MTASC. Student membership shall provide the privileges of participating in MTASC activities, the right to vote, but not to hold office.

ARTICLE II-DUES

Section 1. Annual dues for Active and Associate members shall be fifteen dollars (\$15) and for Student members ten dollars (\$10).

Section 2. The membership year shall be from one fall meeting to the next fall meeting.

Section 3. Members failing to pay dues shall forfeit all rights of membership.

Section 4. Persons who have forfeited rights of membership because of non-payment of dues shall be able to reinstate themselves with payment of dues.

ARTICLE III-OFFICERS

Section 1. The regular term of all officers shall commence at the adjournment of the fall meeting at which they are elected. All terms of office shall last a period of two years or until the subsequent election.

Section 2. The President shall preside at the meetings of the organization; shall call and preside at meetings of the

Board of Directors; and shall be ex officio member of the appointed committees without a right to vote; shall be responsible for sending the MTASC Newsletter; shall notify the editor of the Quodlibet and President of SER-AMTA of newly elected officers and send a periodic summary of MTASC business; has the prerogative to appoint a parliamentarian and other committee chairpersons as needed; and shall perform other duties implied by the title.

Section 3. The President-Elect shall assist the President as requested and study the duties of the President and MTASC business in order to be able to take over the responsibilities and duties of the President in case of resignation, disability or absence of the President. If the President should resign during the first year of his/her term, the President-Elect will complete the aforementioned term as President, and will then become the Immediate Past President. If the President should resign during the second year of his/her term, the President-Elect will complete the original President's term of office, and then hold office for his/her two year term. The President-Elect shall also be responsible for coordinating and planning the program for each MTASC meeting.

Section 4. The Immediate Past President shall serve as a member of the Board of Directors for one two year term. **If need for Constitutional Review arises, the Immediate Past President shall serve as the Chairperson of the Constitutional Review Advisory Committee.**

Section 5. The Secretary shall keep the minutes of all business meetings and all meetings of the Board of Directors; shall send copies to each Board of Directors member within thirty days; and conduct the general correspondence of MTASC as assigned by the President.

The Secretary shall take over the responsibilities and duties of the President in case of resignation, disability or absence of the President AND the President-Elect. If both the President and the President-Elect should resign during the first year of the President's term, the Secretary will complete the aforementioned term as President, and will become the Immediate Past President. If both the President and the President-Elect should resign

during the second year of the President's term, the Secretary will complete the original President's term of office, and then additionally hold the President's office for a full two year term.

Section 6. The Treasurer shall pay bills as authorized by the Board of Directors; shall keep an itemized account of all receipts and disbursements; shall present a financial report at the request of the President and present a written report at the fall meeting.

The Treasurer shall take over the responsibilities and duties of the President in case of resignation, disability or absence of the President AND the President-Elect AND the Secretary. If the President and the President-Elect AND the Secretary should resign during the first year of the President's term, the Treasurer will complete the aforementioned term as President, and will become the Immediate Past President. If the President and the President-Elect AND the Secretary should resign during the second year of the President's term, the Treasurer will complete the original President's term of office, and then additionally hold the President's office for a full two year term.

Section 7. The Parliamentarian shall assist the presiding officer in deciding matters of procedures according to the Constitution, By-laws, and Robert's Rules of Order, Newly Revised.

ARTICLE IV-ELECTIONS

Section 1. A nominating committee of not less than three (3) members, one of whom shall be designated as chairperson, shall be appointed by the President with the approval of the Board of Directors.

Section 2. The nominating committee shall present at least one name for each office at the fall meeting of the election year. Additional nominations may be made from the floor.

Section 3. The election of officers shall be a ballot of the Active members present. Those nominees receiving a majority of votes cast shall be declared elected.

ARTICLE V-RULES OF ORDER

Robert's Rules of Order, Newly Revised shall be the authority for all questions of procedure not covered by these laws.

Revision of By-Laws to add Constitution/By-Law review responsibility to Immediate Past-President duties. Spring 2012 Jeanne Quam, Chair.

Revision of Executive Committee referenced to "Board of Directors". Fall 2011 Jeanne Quam, Chairperson.

Revision of By-Laws to divide Secretary-Treasurer office into separate Officer duties: Treasurer, allowing Treasurer to serve more than one term and Secretary, to fill line for President in the case of multiple simultaneous vacancies in the Board of Directors. Fall 2011 Jeanne Quam, Chairperson.

Revision of dues references from \$10 and \$6 to \$15 and \$10 respectively-Spring 2008

Revision of dues references from \$5 and \$3 to \$10 and \$6 respectively-Spring 2001

Revision to amend references from SEC-AMTA to Southeastern Region of the American Music Therapy Association (SER-AMTA), September 1999-Steve Quam, Chairperson.

Revision September 18, 1998-Steve Quam, Chairperson

Revision to amend references from NAMT to American Music Therapy Association (AMTA), April 24, 1998, Jeanne Quam, Chairperson.

Constitution and By-Laws Committee, September 22, 1995: Jan Harmon, Chairperson; Donna Green, Steve Quam.